

JSC DATA REQUIREMENTS LIST (DRL)

(See reverse for instructions)
Based on JSC-STD-123

a. Title of Contract, Project, SOW, etc. ISS Human Research Facility Flight Experiment E085, "Human Orientation and Sensory-Motor Coordination in Prolonged Weightlessness," Contract for Development and Flight			b. Contract/RFP No.		c. DRL Date/Mod Date <p style="text-align: right;">3/30/04</p>	
1. Line item no. <p style="text-align: center;">1</p>	2. DRD Title Quality Plan	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency OT	5. As-of-date 10/03	6. 1 st subm. date Complete	7. Copies a. Type b. Number PRINT 2
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks The Quality Plan shall include both flight hardware and software development. It will be reviewed and approved prior to the Fabrication of the experiment unique hardware.			
1. Line item no. <p style="text-align: center;">2</p>	2. DRD Title Acceptance Data Package	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency OT	5. As-of-date	6. 1 st subm. date see remarks	7. Copies a. Type b. Number PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks Acceptance Data Package (ADP) shall be delivered to NASA with the flight hardware. Submission of certain data products that are included in the final ADP will be required prior to hardware turnover. Those products are listed in 3.5.2.1 of the VOILA HRD.			

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1. Line item no. <p style="text-align: center;">3</p>	2. DRD Title Experiment Management Plan and Experiment Activities and Milestones Schedule	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency <p style="text-align: center;">AR</p>	5. As-of-date	6. 1 st subm. date <p style="text-align: center;">3/11/04</p>	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks Final submittal by 4/30/04 for CDR, revisions as required until all data elements are completed. Electronic copies acceptable.			
1. Line item no. <p style="text-align: center;">4</p>	2. DRD Title Software Test Plan (STP)	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency <p style="text-align: center;">AR</p>	5. As-of-date	6. 1 st subm. date <p style="text-align: center;">5/1/04</p>	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks A Software Test Plan (STP) shall accompany the flight software submitted to NASA by flight hardware delivery. Draft copies should be available for review by 5/14/04 for CDR). Electronic copies acceptable. Any subsequent version of software must contain an updated STP.			
1. Line item no. <p style="text-align: center;">5</p>	2. DRD Title Software Version Description Document (VDD)	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency <p style="text-align: center;">AR</p>	5. As-of-date	6. 1 st subm. date <p style="text-align: center;">see remarks</p>	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks A Version Description Document (VDD) shall accompany the flight software submitted to NASA with the flight hardware. Electronic copies acceptable. Any subsequent version of software must contain an updated VDD.			

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1. Line item no. 6	2. DRD Title Software Interface Control Document (ICD)	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date 5/15/04	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks Initial submittal prior to CDR, revisions as required until all data elements are complete. Electronic copies acceptable.			
1. Line item no. 7	2. DRD Title Hardware User Guide	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date see remarks	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks A Hardware User Guide must accompany each flight hardware system delivered to NASA. Electronic copies acceptable.			
1. Line item no. 8	2. DRD Title Hardware Interface Control Document (ICD)	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date see remarks	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks Initial submittal shall be the CDR data submittal, revisions as required until all data elements are complete. Electronic copies acceptable.			
1. Line item no. 9	2. DRD Title IRB Protocol/Human Research Protocol	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date 5/14/04	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks The PI shall provide the experiment protocol for Committee for the Protection of Human Subjects (CPHS) prior to CDR.			

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1. Line item no. 10	2. DRD Title Crew Informed Consent Briefing Material	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date see remarks	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks The PI shall provide material for Crew Informed Consent Briefing 6 weeks prior to the scheduled informed consent briefing.			
11	Science Verification Report	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	AR		see remarks	a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks The PI shall provide a Science Verification Report (30 days following receipt of the Science Verification Test (SVT) data).			

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1. Line item no. 12	2. DRD Title Certification Data Package	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date See remarks	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks The final Certification Data Package shall be submitted with flight hardware delivery. Electronic copies acceptable.			
1. Line item no. 13	2. DRD Title Materials List	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date see remarks	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks The PI shall provide a list of materials with the Flight h/w delivery. A preliminary list of non-COTS materials will be made available with CDR document delivery.			
1. Line item no. 14	2. DRD Title EEE Parts Lists	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date see remarks	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks The PI shall provide a list of EEE parts with the Flight h/w delivery. A preliminary list of non-COTS parts will be made available with CDR document delivery.			
1. Line item no. 15	2. DRD Title RESERVE	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency	5. As-of-date	6. 1 st subm. date	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks			

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1. Line item no. 16	2. DRD Title Experiment Unique Software code	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date See remarks	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks The PI shall provide Experiment Unique Software code with the Flight Hardware Delivery.			
1. Line item no. 17	2. DRD Title Verification of Experiment Data	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date See remarks	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks The PI shall provide written verification of each increment's experiment data package within 90 days of receiving the package from the LSDA. The PI will receive the data 30 days after increment landing. Electronic copies acceptable.			
1. Line item no. 18	2. DRD Title Operational Accomplishments Report	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date see remarks	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks The PI shall provide Operational Accomplishments Report 30 days after each subject return from flight. Electronic copies acceptable.			

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1. Line item no. 19	2. DRD Title Final Research Report	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date Remarks	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks The Final Research Report is due 1 year after the last subject has completed the last BDC session. Electronic copies acceptable.			
1. Line item no. 20	2. DRD Title Monthly Progress Report	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency MO	5. As-of-date 25/10	6. 1 st subm. date Remarks	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks The PI shall provide a periodic progress report by the 10th day of each month for the previous month's work. This requirement can be met through means other than a formal written report, such as monthly teleconferences, frequent regular communications, etc.			
1. Line item no. 21	2. DRD Title Shelf Life List	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date see remarks	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks The PI shall identify and track shelf life items on a list that is maintained as a part of the hardware acceptance data pack. A preliminary Limited Life list including batteries shall be provided with the CDR data package submittal.			

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1. Line item no. 22	2. DRD Title Hardware Functional Test Procedures	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date see remarks	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3		9. Remarks The PI shall provide Hardware Functional Test Procedures to NASA 30 days prior to delivery of flight hardware. Electronic copies acceptable.			
1. Line item no. 23	2. DRD Title Monthly Contract Financial Mgt Report NASA Form 533M	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency Monthly	5. As-of-date 15/10	6. 1 st subm. date Remarks	7. Copies a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) BH3/Contract Officer Contracting Officer's Technical Representative, SM3 LS/Program Analyst		9. Remarks As of Date: End of Contractor's Accounting Period Due not later than 20 calendar days following the close of the firm's monthly accounting period.			
24	Quarterly Contract Financial Mgt Report NASA Form 33Q	<input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	Quarterly	15/10	Remarks	a. Type b. PRINT 1
	8. Distribution (<i>Continue on a blank sheet if needed</i>) BH3/Contract Officer Contracting Officer's Technical Representative, SM3 LS/Program Analyst LF/Cost Accounting		9. Remarks Baseline due not later than 30 calendar days after award. Then Quarterly not later than 15 th day of the month preceding the quarter being reported. (e.g. quarter beginning Dec is due not later than Nov 15)			

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1. Line item no. 25	2. DRD Title PI inputs to Hardware Requirements Document (HRD)	3. Data type: <input checked="" type="checkbox"/> (1) Written approval <input type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency RT	5. As-of-date	6. 1 st subm. date 3/11/04	7. Copies a. Type b. Number PRINT 2
8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3			9. Remarks The Hardware Requirements Document (HRD) shall be reviewed and baselined as part of the Technical Interchange Meeting (TIM) and as part of the Critical Design Review (CDR) of the experiment unique hardware.			
1. Line item no. 26	2. DRD Title PI inputs to Payload Safety Data	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency	5. As-of-date	6. 1 st subm. date see remarks	7. Copies a. Type b. Number PRINT 1
8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3			9. Remarks Information from the PI shall be provided to NASA for input into the Flight Safety Package 60 days prior to each Phase Review.			
1. Line item no. 27	PI inputs to Ground Safety Data	<input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request			see remarks	a. Type b. Number PRINT 1
8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3			9. Remarks Information from the PI shall be provided to NASA for input into the Ground Safety Package 8 months prior to hardware launch.			
1. Line item no. 28	2. DRD Title PI inputs to Crew Training Lesson Plans	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date see remarks	7. Copies a. Type b. Number PRINT 1
8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3			9. Remarks The PI shall review and provide information for the Crew Training Lesson Plans 2 months prior to the first training session.			

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1. Line item no. 29	2. DRD Title PI inputs to Crew Procedures	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date see remarks	7. Copies a. Type b. PRINT .
8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3			9. Remarks The PI shall review and provide information for the Crew Procedures 16 months prior to the first increment targeted launch date).			
1. Line item no. 30	2. DRD Title PI inputs to Test Readiness Review (TRR) for BDC and Training	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date see remarks	7. Copies a. Type b. PRINT 1
8. Distribution (<i>Continue on a blank sheet if needed</i>) BH3/Contract Officer Contracting Officer's Technical Representative, SM3			9. Remarks A Test Readiness Review (TRR) must be performed before any "human-in-the-loop" activity may occur. The PI shall provide the necessary information and support a TRR 60 days prior to h/w delivery.			
1. Line item no. 31	2. DRD Title PI inputs to Technical Interchange Meeting support documentation	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date see remarks	7. Copies a. Type b. Number PRINT 1
8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3			9. Remarks Information shall be provided by the PI prior to TIM. Electronic copies acceptable.			
1. Line item no. 32	2. DRD Title PI inputs to Critical Design Review (CDR) documentation	3. Data type: <input type="checkbox"/> (1) Written approval <input checked="" type="checkbox"/> (2) Mandatory Submittal <input type="checkbox"/> (3) Submitted upon request	4. Frequency AR	5. As-of-date	6. 1 st subm. date see remarks	7. Copies a. Type b. PRINT 1
8. Distribution (<i>Continue on a blank sheet if needed</i>) Contracting Officer's Technical Representative, SM3			9. Remarks Information shall be provided by the PI prior to CDR. PI team is expected to attend the CDR. Electronic copies acceptable.			

Short Form Instructions for Completing JSC Form 2323 & 2323A

For more detailed instruction, see JSC-STD-123.

DRL IDENTIFICATION

- a. Title - Enter nomenclature descriptive of activity to which the DRL pertains, such as project, contract, statement of work, or request for proposal.
- b. Contract/RFP Number - Enter contract number or RFP number, if applicable.
- c. Date - Enter DRL preparation date as follows: Month-Day-Year. Subsequent modification dates may also be entered in this block.

LINE ITEM IDENTIFICATION

1. Line Item No. - Number line items sequentially, 1 through 999. Items 1, 2, 3, 4 are preprinted on JSC Form 2323. JSC Form 2323A is numbered 5 and following.
2. DRD Title - Enter DRD title from block 1 of JSC Form 2341.
3. Data Type - Check the appropriate data type. Additional detail needed to clarify types or define subtypes may be added in block 9, REMARKS.
 - (1) Written Approval - Data requiring written approval by the NASA OPR before implementation into procurement or development program.
 - (2) Mandatory Submittal - Data submitted to NASA for coordination, information, review, and/or management control.
 - (3) Submittal upon Request - Data prepared and retained by respondent to be made available to requiring organization upon request.
4. Frequency - Enter frequency of submittal code as follows:

<u>Code Description</u>		<u>Code Description</u>		<u>Code Description</u>	
AD	As Directed	DA	Daily	RD	As Released
AN	Annually	DD	Deferred Delivery	RT	One Time and Revisions
AR	As Required	MO	Monthly	SA	SemiAnnually
BE	Biennially (Every other yr.)	OT	One Time	TY	Three Per Year
BM	Bimonthly (Every other mo.)	PV	Per Vehicle	UR	Upon Request
BW	Biweekly (Every other week)	QU	Quarterly	WK	Weekly

5. As-Of Date - If reports are of a recurring nature, give as-of date (cutoff date and due date: e.g., 15/1 indicated input cutoff date of 15th and due date of 1st). Amplify in Remarks, Item 9, if necessary.
6. First Submittal - Enter Month/Day/Year of initial submittal. If calendar date is not scheduled, enter number of days preceding or following event to which data requirement is related (e.g., 90 days prior to launch). Amplify in Remarks, Item 9, if necessary.
7. Copies - Complete 7a and 7b as specified below.
 - a. Type - Enter code as follows:

<u>Code</u>	<u>Definition</u>	<u>Code</u>	<u>Definition</u>
PRINT	Printed Copies	MICRO	Microfilm Aperture Cards
REPRO	Reproducible Copy	OTHER	Explain Remarks, Item 9

- b. Number - Enter number of copies required opposite each type of copy furnished.
8. **DISTRIBUTION** - List current codes or addresses and names of organizations which are to receive copies of documents generated under the DRD. If more than one copy is required, so indicate in parenthesis by recipient's name. Continue on a blank sheet if necessary.
9. **REMARKS** - Enter in this space.

- a. Reference to specific work statement paragraph as applicable to explain relationship of data to task.
- b. Additional submittal information, if necessary.
- c. Comments which explain an entry made in any block of the DRL.
- d. OPR for a specific DRD, if different from contract COTR.